



EASYGATE



USER MANUAL

1.TABLE OF CONTENTS

1.TABLE OF CONTENTS	2
2.INTRODUCTION	3
3.WEB MODE	3
3.1.USER ACCOUNT CREATION	3
3.2.SITE CREATION (INSTALLATION)	4
3.3.ACCESS PROFILE CREATION	6
3.4.ADD, REPLACE AND DELETE KEYS	7
3.4.1. ADD KEYS.....	7
3.4.2. REPLACE A KEY	7
3.4.3. DELETE A KEY	7

2.INTRODUCTION

EasyGate Controller can be managed in two modes: local mode (stand-alone) or Web mode. The maximum capacity of the two management modes is detailed below:

Local (stand-alone) mode

Programming is done through master keys. In this mode, up to: 1500 user keys are available.

NOTE: In case this management mode is chosen, please refer to the installation manual "IM_ENG_REV0123_EASYGATE".

Web mode

Programming is done via web by using the GM-USBIPOP programmer. In this mode it is possible to have up to: 2000 user keys.

IMPORTANT: The maximum number of users per door/building is 400.

3.WEB MODE

Web mode management will be performed through the portal: www.easygatecontroller.com

3.1.USER ACCOUNT CREATION

In order to start using the web management it will be necessary to have a user account. To do so follow the steps below:

1 - Access to www.easygatecontroller.com

2 - Click on the option "Create an account".

 Crear una cuenta

3 - Fill in the required fields (fields marked with *) once completed, click "OK".

IMPORTANT: in the "Controller N°" field, enter the control panel number located on the back of the EasyGate controller.

4 - Activate the registration through the link that you will receive at the e-mail address provided.

A SIMPLE DOOR MANAGEMENT SYSTEM

EASY GATE CONTROLLER is an access control system designed for small residential applications. It is supplied with a free online software in order to easily enroll the tenants' tokens.

How to proceed ?

- Install the EASY GATE CONTROLLER control units and write down their serial number
- Create your account on easygatecontroller.com

 Create an account

- Programme your keys and authorizations with our software and encoder
- Send your keys to the tenants





Log on

User

Password

[I have lost my password](#)

Language

Create new account

* Mandatory fields

Name *

First name *

Telephone

E-mail *

User *

Password *

Controller N° *

Verification code * 

Company

Company name *

Address *

Post code *

Town *

Country *

At this point you can log in again to the portal page (www.easygatecontroller.com) and log in with your registered e-mail and password.

3.2.SITE CREATION (INSTALLATION)

The structure of a site/facility is composed as follows:

- Buildings
 - Doors
 - Aparments/Users
 - Cards/key fobs

To begin the creation of a site, click on the “Create a site” option located in the “Home” tab.



Once in the next window, it will be necessary to complete the data concerning the site to be generated:

- 1 - Define a name with which to identify the installation.
- 2 - In case of multiple doors, it is possible to activate “use access profiles” to later manage the users through profiles.
- 3 - Indicate the number of buildings and the number of common doors that the installation has.
- 4 - Indicate the number of standard doors (number of controllers), number of apartments (users) and number of keys per apartment (user).

Create site

1 **Name of the site**

2 **Uses access profiles** ☐ Yes ☒ No

3 **Number of buildings**

Number of common doors

Number of common Rf doors

☒ The values of the first building are default values for the new buildings

Buildings	Nb of doors		Nb of apartments	Nb of keys per apartment	Number of remote controls per apartment
	Standard	HF			
BUILDING 001	1	0	10	2	0

Click on the arrow on the right to continue with the configuration. This will generate the installation, then it will be possible to edit the configuration of the installation.

Edit building "BUILDING 001" of "Golmar residence".

1 - Define a name with which to identify the building.

2 - Define a name with which to identify the door.

3 - Register the serial number of the controller, this is located on the back of the controller.

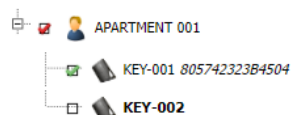
In case there is more than one door, click on the add door icon  and repeat steps 2 and 3.

 Press the arrow on the right to continue with the configuration. You will then access the keys programming menu.

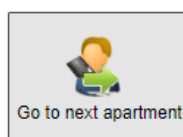
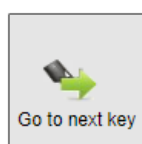
On the left side of the screen you can see the user and key to be programmed, simply place the key fob or card to be programmed on the encoder and repeat this operation with the rest of the users.

Programme the keys of the site "Golmar residence".

The green tick , indicates that the key is correctly programmed:



To facilitate navigation, it is possible to move to the next key by clicking on "Go to next key" and to the next user by clicking on "Go to next apartment".



 Press the arrow on the right to finish the configuration.

3.3.ACCESS PROFILE CREATION

An access profile is used to define permissions on one or more doors. This is highly recommended if you have a large number of keys and/or doors, in order to simplify and save time in management and programming.

To do so, first enable the option in “edit site”:

Edit site

Name of the site

Golmar residence

Uses access profiles

☒ Yes ☐ No

Buildings of the site

BUILDING 001

Click on the arrow on the right, the default access profile “PROFILE 001 BUILDING 001” will appear in the access profiles tab. Click on the “Add a profile” button to add more access profiles and select the doors where to apply them.

Building and doors

Access profiles

Apartments

External operatives

Add a profile

Name	BUILDING 001		
	DOOR 001 BUILD 001	DOOR 002 BUILD 002	
PROFILE 001 BUILD 001	☒	☐	
PROFILE 002 BUILD 002	☐	☒	

Then select the “Apartments” tab and associate the different users with the desired access profile.

Building and doors

Access profiles

Apartments

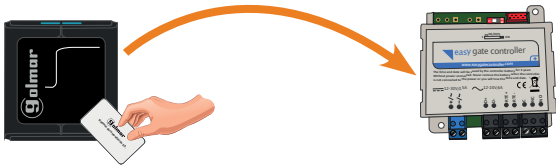
External operatives

Add

Import apartment names

Apartment name	Access profile	N° of key(s)	N° of remote(s)	
☐ APARTMENT 001	PROFILE 001 BUILD 001	2	0	
☐ APARTMENT 002	PROFILE 001 BUILD 001	2	0	
☐ APARTMENT 003	PROFILE 001 BUILD 001	2	0	
☐ APARTMENT 004	PROFILE 001 BUILD 001	2	0	
☐ APARTMENT 005	PROFILE 001 BUILD 001	2	0	
☐ APARTMENT 006	PROFILE 002 BUILD 002	2	0	
☐ APARTMENT 007	PROFILE 002 BUILD 002	2	0	
☐ APARTMENT 008	PROFILE 002 BUILD 002	2	0	
☐ APARTMENT 009	PROFILE 002 BUILD 002	2	0	
☐ APARTMENT 010	PROFILE 002 BUILD 002	2	0	

NOTE: Remember that once the changes have been made, a coded key must be swiped through the reader to transmit the information to the controller.



3.4.ADD, REPLACE AND DELETE KEYS

To add, replace or delete keys, go to the “Apartments” menu of the residence concerned. To do so, click on “Edit or view site” and then select the desired residence.



3.4.1. ADD KEYS

- 1 - Select the apartment to edit and click on the icon .
- 2 - Define the number of keys to be added and click on the add button .
- 3 - The generated keys will be listed on the screen, edit the key name and access profile if is needed.

Name:

Access profile: 

Keys:  3 keys and 0 remote control(s)

	Name	N°	Version	Access profile
☐	KEY-001	805742323B4504	1	PROFILE 001 BUILD 001
☐	KEY-002		..	PROFILE 001 BUILD 001
☐	Employee nº1		..	PROFILE 002 BUILD 002
☐	Employee nº2		..	PROFILE 002 BUILD 002
☐	Employee nº3		..	PROFILE 002 BUILD 002

- 4 - Place the key to be programmed in the encoder.



- 5 - Click on the padlock icon at the right end of the row.

☐	Employee nº3		..	PROFILE 002 BUILD 002	
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3.4.2. REPLACE A KEY

In case a key is lost, it is possible to generate a new key by replacement. This means to code a new key in substitution of the lost key.

- 1 - Place the new key to be programmed on the encoder.



- 2 - Click on the padlock icon on the right end of the row where there is the information of the key you want to replace.

☐	Employee nº3		..	PROFILE 002 BUILD 002	
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3.4.3. DELETE A KEY

In case a key needs to be deleted, follow the procedure below:

- 1 - Select the row belonging to the key to be deleted.
- 2 - Click on the trash can icon.

☐	Employee nº3		..	PROFILE 002 BUILD 002	
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easy gate controller



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Golmar deserves the right for any modification without prior notice.